

STANISLAUS COUNTY LAW LIBRARY AFTER-HOURS ACCESS POLICY

After-hours access to the Law Library may be granted to:

1. An active member of the California State Bar who resides or maintains an office in Stanislaus County.
2. An active member of the California State Bar who resides or maintains an office outside Stanislaus County who is appearing as counsel in a case filed in Stanislaus County. Judicial permission may be required. Access is terminated upon conclusion of litigation.
3. An active member from an out-of-state bar who is appearing as counsel pro hac vice in a case filed in Stanislaus County. Access is terminated upon conclusion of litigation.
4. All sitting or retired Judges residing in Stanislaus County who serve in any judicial capacity, whether public or private.

A change in status (i.e. active to inactive) may affect after-hours access privilege.

Magnetic cardkeys will be issued to qualified individuals after an application is filed with the Librarian, the fee is remitted, and upon completion of a training session offered by the Library staff. This fee is waived for those who qualify under number 4 above. Key access is valid on a calendar year basis (January 1 through December 31). An annual fee of \$75 will be charged to each cardholder and new applicant. The fee may be prorated on a quarterly basis (see page 2). A \$75 refundable deposit will be collected for those who qualify under rules 2 and 3 above. An annual fee of \$250 will apply to all Governmental entities with staff attorneys who complete the required training. Only one key per department will be issued. Renewal notices for keyholders are mailed in December. A replacement and/or reinstatement fee will apply for lost or lapsed cardkeys.

The individual to whom the cardkey is issued is forbidden to:

- * Lend the cardkey to anyone.
- * Admit anyone to the Law Library without prior approval from the Librarian or the Law Library Board of Trustees.

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While using the library after normal business hours, the same Patron Conduct Policy applies as during regularly scheduled open hours. You may be required to show proof of identification and the cardkey upon request by the Library staff.

Please report a lost or stolen cardkey immediately.

Violation of these or other rules and regulations adopted by the Board of Trustees may be subject to the loss of library privileges upon the recommendation of the Library Director. A patron whose privileges have been denied may have the decision reviewed by the Board.

INDIVIDUAL FEE SCHEDULE:	Jan. 1 - Dec. 31	\$75.00
	Apr. 1- Dec. 31	\$60.00
	Jul. 1 - Dec. 31	\$40.00
	Oct. 1 - Dec. 31	\$20.00

GOVERNMENTAL/PUBLIC AGENCY FEE SCHEDULE: \$250.00

STANISLAUS COUNTY LAW LIBRARY
APPLICATION FOR AFTER-HOURS ACCESS

DATE: _____

NAME: _____

FIRM NAME: _____

ADDRESS: _____

TELEPHONE:(business) _____ (residence) _____

(FAX) _____

BAR CARD NUMBER: _____ (copy attached)

I have read the After-Hours Access Policy and I agree to abide by its provisions. I hereby declare under penalty of perjury that the information stated in this application is true and correct.

_____ (signature)

CARDKEY # _____

FEE COLLECTED: _____